IBS – INTERNATIONAL BUSINESS SCHOOL
TUITION FEE REGULATIONS
BACHELOR'S AND MASTER'S DEGREE PROGRAMMES NOT OFFERED IN COLLABORATION WITH OTHER INSTITUTIONS
in uniform structure, integrating changes effective from date of approval

1. §

Students studying at the IBS International Business School are subject to payment of service fees. The fee paid in return for tuition services is termed as "tuition fee". Students receiving a partial scholarship also participate in the tuition fee payment structure.

At the time of enrolment, IBS concludes an educational contract with the student, in which Parties shall lay down the fees, duration of the programme, the schedule of tuition fee payment and other terms and conditions of the programme.

2. §
Structure and payment of fees

1. Tuition fees

Tuition fees are programme fee-based or overtime fees. The amount of the tuition fee shall remain unchanged from the enrolment to the end of the studies on the given programme, and its due dates are regulated by § 5 of these regulations.

- In the case of programmes taught in Hungarian, the tuition fee payment obligation shall be binding for all semesters (spent in education, work placement or in an exchange programme).
- In the case of programmes taught in English, the semester(s) of the internship and the semesters for which the student pays tuition fees at an IBS partner institution are free of charge.

1/A. Programme fee-based tuition fees

Upon payment of the **programme fee-based tuition fee**, the enrolled student shall be entitled to use all teaching and consultancy services related to the academic programme, and – with regard to the limitations set forth by the Educational and Examination Rules and Regulations, and to the charges related to the payment of tuition fee in Section 2 – shall be entitled to sign up for their modules.

Independently from the programme, other services may be used upon payment of additional fees, such as printing, sports and parking services, student card fees, gown rental fee, fees of the events organised by IBS including the graduation ceremony, extracurricular courses and language courses subject to payment, language exams, penalty forfeit and special procedural fees.

The programme-fee-based tuition fee must be paid in equal (semesterly) instalments. Students who continue their studies beyond the number of semesters specified in their curriculum must pay overtime tuition fees.

Students	Programme fee-based tuition fee semester instalment

Hungarian-language, full-time students of Bachelor's degree programmes in Business Administration, and International Business Economics	For students who started in 2018 and 2019 375,000 HUF For students who started in 2020, 2021 and 2022 400,000 HUF
Hungarian-language, full-time students of the International Relations Bachelor's programme	In case of continuous active status, 0 HUF* in the first 6 semesters after this, or upon interruption of studies: 400,000 HUF
English-language, full-time students of Bachelor's degree programmes	For students who started in 2023 and 2024 3,700 EUR (full tuition fee) For students who started in 2025 and later 4,000 EUR (full tuition fee) Students applying through felvi.hu in 2023 and 2024 may also choose to pay 1,350,000 HUF/semester (discounted tuition fee). Students applying through felvi.hu in 2025 and later may also choose to pay 1,600,000 HUF/semester (discounted tuition fee). The chosen fee must be declared when the contract of education is concluded and cannot be modified later.

** The 0 HUF tuition fee is only applicable to the International Relations programme and cannot be transferred to any other programme. The amount of 0 HUF applies to tuition fees only, all other fees listed in these regulations also apply to students whose tuition fees are 0 HUF.*

1/B. Overtime tuition fees

1/B/1. Students admitted to IBS prior to September 2026

Overtime students admitted prior to September 2026 are required to pay **module-number based tuition fees.** The tuition fee consists of a **status activation fee** and a **module fee** based on the number of modules taken during module sign-ups.

In the case of **the module-number-based tuition fee payment** all modules shall be considered as „modules to be completed", which have not been completed by the student, irrespective of the type of missing assessment(s) (an exam, or also (or only) a coursework mark), or the mode of completion (full retake or referral).

Students	Module number-based tuition fees
Hungarian-language, full-time students of Bachelor's degree programmes in Business Administration, and International Business Economics	For students who started in 2018 and 2019 65,000 HUF/module For students who started in 2020, 2021 and 2022 70,000 HUF/module
Hungarian-language, full-time students of the International Relations Bachelor's programme	70,000 HUF/module
English-language, full-time students of Bachelor's degree programmes	Up to 10 modules: **600 EUR** status activation fee + **200 EUR module** fee per module Over 10 modules, the semester instalment of the programme-based tuition fee must be paid

1/B/2. Students admitted to IBS from September 2026

Overtime students admitted from September 2026 and later are required to pay **credit-number based tuition fees.** The tuition fee consists of a **status activation fee** and a **credit fee** based on the number of credits taken during module sign-ups.

The amounts of these fees are the following:

- The status activation fee is **1000 EUR** due upon check-in for the 7th or later semester
- The credit fee is **110 EUR** per credit, due upon each credit signed up for, up to 30 credits. If the student signs up for more than 30 credits, the credits taken over 30 credits are free of charge.

1/C. Other rules related to tuition fees

Students without a European Union citizenship shall make an initial payment equalling the tuition fee of 2 semesters before their enrolment to IBS.

If the student fails to deliver the enrolled modules committed for the given semester, they shall not be entitled to any refund on the tuition fee.

In the case of postponement of studies (passive semester(s) permitted upon request), no tuition fees are charged for the passive period.

If a student's semester becomes passive through failure to check-in or failure to sign up to any modules rather than upon request, and the student has prepaid two semesters of tuition fees at the time of enrolment, the tuition fee prepaid for the second semester will be automatically charged for the passive period.

2. Charges related to payment of the tuition fee

Special procedural fees shall be paid if the student wishes to use a special service, fails to deliver an administrative duty by the deadline set by IBS, or if the student causes IBS to incur additional costs by negligence.

Special procedural fees shall be imposed in the following cases and amounts:

A) Procedural fee due to non-standard payment method or schedule of the tuition fee

All payment methods or schedules deviating from standard methods and schedules shall be subject to the individual permission of the Rector, upon payment of an additional procedural fee, in amount of 5% of the tuition fee. The fee contains the penalty forfeit, banking and postage charges.

B) Late check-in

Students must check in for each semester by the end of the announced check-in period. Upon failure to check in by this period, the following procedural fees must be paid in addition to the tuition fee and also in addition to any fees possibly arising from section A) above:

	For students paying their fees in EUR according to their contract	For students paying their fees in HUF according to their contract
in the week beginning 4 weeks before the first teaching day	EUR 50	HUF 20.000
in the week beginning 3 weeks before the first teaching day	EUR 100	HUF 40.000
in the week beginning 2 weeks before the first teaching day	EUR 150	HUF 60.000
in the week preceding the first teaching day	EUR 200	HUF 80.000
from the first teaching day	EUR 250	HUF 100.000

New students enrolling for their first semester are exempt from late check-in fees.

C) Retake fee

For modules retaken during the programme fee-based period as specified in §2, an additional 200 EUR per module must be paid in addition to the semester tuition fee. Retake fees do not apply to modules retaken for the first time without class attendance (PNR or REF groups). Retake fees must be paid for all first module retakes requiring class attendance (in numbered groups) as well as for all non-first module retakes.

The Retake fee shall apply to students who commence their studies in September 2025 or later. Students who commenced their studies prior to September 2025 are exempt from the module retake fee.

3. Other administrative and service fees

A) Application fee

Students who apply to the programme within an admission procedure under institutional responsibility shall pay a one-off, non-refundable application fee of (currently) 200 EUR. The application fee is not part of the tuition fee. Any changes to the amount of the application fee in respect of the academic year starting in the next calendar year shall be published by IBS on the institution's website by 31 October.

B) Registration fee

Students with non-EU citizenship shall make a one-off registration fee payment of (currently) EUR 1200 at the time of enrolment. The registration fee is not part of the tuition fee. Any changes to the amount of the registration fee in respect of the academic year starting in the next calendar year shall be published by IBS on the institution's website by 31 October.

C) Visa assistance fee

If a student with non-EU citizenship uses the services of a law firm commissioned by IBS to apply for a visa or residence permit, and the application is successful, they are required to pay a visa assistance fee of EUR 1000.

D) Academic misconduct

From the fourth violation of academic regulations recorded in the academic misconduct database, the student must pay an increasing penalty for every additional instance:

- Occasion 4: 100 EUR
- Occasion 5: 200 EUR
- Occasion 6: 400 EUR
- Occasion 7 or more: 800 EUR

E) Issuing a degree certificate in an additional language

If the Student requests a degree certificate in a language other than Hungarian or English, IBS will issue it upon payment of a EUR 200 special procedural fee.

F) Mailing a degree certificate or other document

If the Student does not pick up his/her degree certificate (diploma supplement, transcript) at IBS, the School will send it to the Student by post (registered mail) to Hungary and abroad, free of charge. Mailing by courier is only possible upon the Student's written request and at the Student's own cost.

4. Student loans received by the institution

If the Student wishes to pay the tuition fee out of a student loan that is paid by the creditor directly to the institution, they must submit a request to this effect to request@ibs-b.hu. Upon receipt of the required certificates IBS shall establish/activate the student's legal status for the

upcoming semester. If the student loan is not disbursed to the institution for any reason, the student is obliged to pay the tuition fee for the given semester with immediate effect.

5. HUF payment of fees stated in EUR

The tuition fees stated in Euros may also be paid in Hungarian Forints. The HUF equivalents of the semesterly tuition fee instalments, valid for a given semester, shall be published by IBS in the guidelines for registration / check-in, based on the following calculations:

HUF equivalent of tuition fee = Tuition fee in EUR, multiplied by the 6-month average of the currency rate, multiplied by (100% plus the difference between the average HUF and average EUR interest rates for the preceding 6 months)

Definitions:
'Tuition fee in EUR' = the amount as defined in Section (1) of §2 above
'6-month' = the 6 calendar months preceding the semester (1 January – 30 June; 1 July – 31 December)
'Currency rate' = the rate of exchange for which Erste Bank sells Euros for Forints to private persons
'Averaged' = the arithmetic mean of the rates published for each workday
'HUF interest rate' = the prime rate of interest published by the Hungarian National Bank
'EUR interest rate' = 6-month EURIBOR interest rate

3. §

Scholarships, tuition fee reductions

A) IBS STARTER scholarship

A 25% tuition fee discount for the first semester of the English-language BSc programme is available to applicants who have completed the online application form for, and met the admission criteria of the programme (in 2023 and thereafter), and who

- have chosen to pay the full tuition fee (stated in EUR)
- are aged 18-25 years at the time of enrolment
- hold a language examination not more than two years old, which is either the IELTS examinations of at least 6.5 points (with partial scores of 6.0 or more) or TOEFL 90 iBT
- have outstanding school-leaving certificate results, i.e.
    - for foreign national students: passed at least 3 A-levels with at least A/A/B in at least 3 subjects or obtained at least 35 points in the IB International Baccalaureate
    - for Hungarian citizens: passed at least 2 subjects at A-level with a minimum of 70% in at least 2 subjects.

Applications must be submitted along with a motivation letter and must include a copy of the language examination certificate and a copy of the school leaving certificate. The Rector decides on the applications and there is no right of appeal.

B) Partial scholarships for students based on their academic results on the bachelor's degree programmes

With regard to the second or later semesters, students with outstanding academic achievement may receive a partial scholarship, in which case IBS shall cover part of their semesterly tuition fee instalment* for one semester. Partial academic scholarships are available exclusively to students admitted to the English-language programmes in/after 2023. Partial academic scholarships may be awarded upon meeting the following conditions:

B/1 For students starting their studies in semester 2024-25/2 or before:

Category I: partial scholarship covering 75% of the tuition fee instalment*	- they have completed all of the modules prescribed for the given semester by the respective standard curriculum - in their modules assessed on a 100-grade scale, the arithmetic average of their module-final marks is at least 79%
Category II: partial scholarship covering 50% of the tuition fee instalment*	- they have completed all of the modules prescribed for the given semester by the respective standard curriculum - in their modules assessed on a 100-grade scale, the arithmetic average of their module-final marks is at least 76%

** the tuition fee instalment is the semester instalment of the programme fee*

B/2 For students starting their studies in semester 2025-26/1 or later:

Category I: scholarship covering 100% of the semesterly tuition fee instalment*	- they have completed all of the modules prescribed for the given semester by the respective standard curriculum - in their modules assessed on a 100-grade scale, the arithmetic average of their module-final marks is at least 90%
Category II: partial scholarship covering 75% of the semesterly tuition fee instalment*	- they have completed all of the modules prescribed for the given semester by the respective standard curriculum - in their modules assessed on a 100-grade scale, the arithmetic average of their module-final marks is at least 85%
Category III: partial scholarship covering 50% of the semesterly tuition fee instalment*	- they have completed all of the modules prescribed for the given semester by the respective standard curriculum - in their modules assessed on a 100-grade scale, the arithmetic average of their module-final marks is at least 80%
Category IV: partial scholarship covering 25% of the semesterly tuition fee instalment*	- they have completed all of the modules prescribed for the given semester by the respective standard curriculum - in their modules assessed on a 100-grade scale, the arithmetic average of their module-final marks is at least 75%
Category V: partial scholarship covering 10% of the semesterly tuition fee instalment*	- they have completed all of the modules prescribed for the given semester by the respective standard curriculum - in their modules assessed on a 100-grade scale, the arithmetic average of their module-final marks is at least 70%

** the semesterly tuition fee instalment is one sixth of the programme fee*

The first opportunity to receive partial scholarships is for the second active semester, based on the first semester's academic achievement. The last opportunity to receive partial scholarships is for the fourth active semester, based on the third semester's academic achievement. After this, partial academic scholarships are only available if the student has tuition fee payment obligations in IBS (does not pay the tuition fee at the foreign partner institution).

C) Scholarships cannot be combined.

4. §
Fees related to simultaneous undergraduate studies in two institutions, guest and exchange studies, credit transfer and exemption

1. Simultaneous studies of an IBS student in two higher education institutions

The tuition fee to be paid by students studying at IBS is not affected by participation in education elsewhere.

2. Guest or exchange studies of IBS students in other institutions

Students who participate in exchange programmes organised by IBS which, in accordance with international agreements, require no payment of tuition fees in the receiving institution, shall pay the relevant semesterly tuition fee instalment for the given semester to IBS.

3. Guest students at IBS

Students in student legal relationship with other higher education institutions participating at the partial education programmes of IBS shall make a payment of 120 EUR per ECTS registered for, unless they study at IBS within the framework of an inter-institutional agreement or student exchange programme.

4. Credit transfer

For students admitted by standard procedure, credit-transfer is free of charge.

5. §
Tuition fee payment regulations

1. The tuition fee is due in one amount, by the date of enrolment/check-in.

Tuition fees, which are specified in EUR with regards to the given educational period may also be paid in Hungarian Forints in accordance with the stipulations in § 2 Section (4) above and the information provided at enrolment/check-in.

Students who fail to make the payment of the due tuition or registration fees, or fees related to payment of the tuition fee, or have any other financial or administrative debt towards the institution shall not be allowed to enrol/check-in for the respective semester, may be restricted in their Moodle access, shall not be allowed to apply for examination, and cannot receive their degree. In the case of other debts to IBS (fees listed in Section 2.§ 3 and library fines), IBS shall impose the academic restrictions mentioned above only if the total debts exceeds 200 EUR, except at the commencement of the final semester, by which time Student must clear all debts.

In the case of a debts exceeding 15 days, IBS shall notify the student in writing about the due payment of the tuition within the additional deadline set forth by the notification. If the student within the defined additional deadline fails to make the payment of the payment arrear towards IBS, IBS shall have the right to restrict the provision of academic services to Student, including

access to the VLE system (Moodle). Students sanctioned by restriction of academic services are not entitled to having any of their academic grades earned during the semester approved by the examination board, and their partial grades achieved during the semester prior to the moment of restriction may also be irrevocably lost. Restriction of academic services imposed as a sanction of nonpayment does not discharge any outstanding debts, and does not create grounds to reclaim any of the fees already paid for the semester.

2. The tuition fees shall not be claimed back in whole or in part, by taking the following cases into consideration:

a. if a student from the European Union member states prior to the first day of the term time requests the termination of the student's student legal relationship, or the declaration of the term as a passive term, it shall be entitled to reclaim the full amount of tuition fee.

b. if a student requests a passive semester or the termination of their student contract after the beginning of the semester's term time but within one calendar month of the first day of the term time, the student shall be provided an opportunity to use 80% of tuition fee paid for the given semester to cover part of the tuition fee in a later semester, within 1 calendar year. Only students from the European Union may reclaim tuition fees that have been paid but not used.

c. if a student, after the beginning of the semester's term time, but within one calendar month of the first day of the term time, requests and receives permission for transfer to another academic programme within IBS (with or without claiming passive status on the original academic programme), the tuition fees already paid must be counted against the required fees of the new programme; any difference (if the new programme has a higher fee) must be paid by the student, or (if the new programme has a lower fee) be credited to the student.

d. if a student from outside the European Union, who has enrolled / checked in for the semester, through no fault of his/her own fails to receive a visa / residence permit and requests termination of their student status, all fees paid for the ongoing and forthcoming semesters except for the application fee shall be refunded. This refund can be claimed until the last day of the given semester.

e. If a student from outside the European Union, who has enrolled / checked in for the first semester,
   - has not received an official visa or residence permit decision by the last day of the coursework period of the first semester of the programme started, or
   - has been denied a visa or residence permit, which would – upon fulfilment of the conditions set out in point (d) – entitle them to a refund under point (d), however they do not wish to use the opportunity,

   they may request deferral to a subsequent semester of the same programme by termination of their student status on their original programme. Acceptance of the request for deferral is subject to the fulfilment of the student's obligations as set out in point (d). If the deferral request is accepted,
   - the student's status as a student on the original programme is terminated with immediate effect

- the tuition fee obligations for the first semester of the original programme are annulled retroactively, except for the application fee
- all academic records and marks are deleted from the first active semester of the original programme
- their status is changed from "enrolled" to "accepted applicant" status for the target semester of the programme indicated in the deferral decision, and they may re-start their studies from the beginning upon re-enrolment.

In the event of deferral and re-enrolment, the student will again be eligible for a refund under point (d) above, provided that they meet the conditions set out therein.
Deferral is possible on no more than one occasion.

f. if a student from outside the European Union has received a visa / residence permit for study purposes but fails to start or continue his/her studies, he/she shall not be entitled to reclaim the tuition fee. The registration fee and the application fee are also non-refundable in this case. Tuition and other fees paid in the admission procedure will be automatically charged in the semester for which the certificates required to obtain the visa or residence permit have been issued.

g. if the student from outside the European Union failing to start or continue his/her studies possesses a residence permit in Hungary unrelated to his/her studies at IBS, he/she shall be entitled to refunds according to a)-b) above. The registration fee and the application fee are non-refundable in this case either.

h. If, due to unavoidable external circumstances (e.g. in connection with regulations related to a pandemic), IBS provides education and assessments (or part of them) in online format instead of services requiring personal presence, the student shall not be entitled to reclaim the tuition fee neither in full nor in part.

i. if IBS terminates the student's contract for the reason of the student violating norms of decent behaviour, causing damage to the interests and the community of IBS, the student shall not be entitled to reclaim the tuition fee. The registration fee and the application fee are non-refundable in this case either.

j. Refunds can only be transferred to the bank account that it was originally transferred from, except if it was transferred from an exchange company – in this case the refund must be processed to the private bank account of the original sender.

3. IBS shall be entitled to ascribe the claims of IBS towards the student in the amount of tuition fee paid by the student (e.g., additional procedural fees, non-paid library obligations, in case of damages caused by the student the enforced amount of indemnification etc.). Accordingly, with reference to the inclusion IBS requests the student to make the payment of the supplementary amount of the tuition fee, generated as a result of the inclusion of the above. Upon failure to do so, IBS shall enforce the legal consequences of late payment or non-payment of tuition fees.

Upon dispute of the claim's legal title and/or its amount student shall have the right to appeal to the Rector.

6. §
Final clauses

These Tuition Fee Regulations were adopted by the Senate in agreement with the Maintainer of IBS by virtue of Resolution No 4/2026 at the session held on 11 November 2026.

This document is a consolidated version of the Tuition Fee Regulations, as amended several times, with the latest amendments, which shall enter into force upon their adoption.

Budapest, 11 November 2026

László Láng
President